

HAPPY NEW YEAR!

Welcome

We'll be starting shortly.

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Skill-Up with Avanti

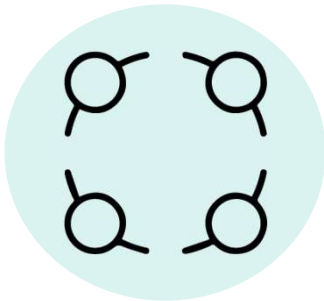
Canadian Dental Plan Workshop

Agenda

- What is the Canadian Dental Care Plan?
- Overview of changes coming for dental plan reporting for 2023 tax slips
- Live product demonstration
- Q&A session
- Helpful resources and quick recap
- Closing remarks

How to get the most out of this session

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Follow along with us

If you have access to more than one screen, feel free to **open your test company** and follow along with us!



Take breaks as needed

Today's session is **30 mins**.

Please take breaks as needed.

The recording of today's session will be posted to our Learning Hub after the webinar at **learn.avanti.ca**.



Ask questions

Please ask any questions in the Q&A area and we will respond.

Missed the answer to your question? Not to worry, we will be posting a full Q&A response sheet in our **Help Centre** after the webinar.

The Client Care Team

> Everyone who makes support possible

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Marlo



Mia



Matt



Court



Michelle Mannara
Product Manager



Dorothy



Marianne



Nicole



Ken



Amanda



Lindsay

eCPP2/eQPP2 Code Setup

> Ensure your Calc. steps are correct

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The image displays two screenshots of the 'Modify - Deduction/Benefit Codes' window, illustrating the setup for eCPP2/eQPP2 codes.

Top Screenshot (Canada Pension Plan):

- Code: 501 - 000
- Full Name: Canada Pension Plan
- Short Name: CPP
- Type: CPP (highlighted with a red box)
- Charitable Reg: [Empty]
- Pension Reg: 00000000
- Effective: 0 Mths after seniority date
- Gen. Frequency: Every Pay Period
- Calc. step: 6 (highlighted with a red box)
- Checkboxes: ☒ Active, ☒ Active for Off-Cycle, ☒ Track Life-To-Date, ☐ Suppress printing benefit on statement, ☐ Suppress processing if results in negative pay

Bottom Screenshot (Canadian Pension Plan Enhance):

- Code: 505 - 000
- Full Name: Canadian Pension Plan Enhance
- Short Name: eCPP2
- Type: eCPP2 (highlighted with a red box)
- Charitable Reg: [Empty]
- Pension Reg: [Empty]
- Effective: 0 Mths after seniority date
- Gen. Frequency: Every Pay Period
- Calc. step: 6 (highlighted with a red box)
- Checkboxes: ☒ Active, ☒ Active for Off-Cycle, ☒ Track Life-To-Date, ☐ Suppress printing benefit on statement, ☐ Suppress processing if results in negative pay, ☐ Leave Entitlement, ☐ FIFO

A green arrow points from the 'Calc. step' field in the top window to the 'Calc. step' field in the bottom window, indicating the transfer of the calculation step value.

Introductions

> A bit about me

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Michelle Mannara
Product Manager



Nice to meet you!

- ✓ Background in Payroll, HR, & Finance
- ✓ Previously an Avanti client for 6 years
- ✓ PCP certified; PLP coming 2024
- ✓ My product portfolio:

Payroll, Financial +	HR +
Canadian Payroll Financial System Cheque Rec Benefit Admin	Personal Information & Compensation Position Management Training & Development Career Connector (strategy, not dev) Applicant Management Onboarding



Let's get started!

Canadian Dental Care Plan

> Overview

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As part of the Budget 2023, the federal government announced the new Canadian Dental Care Plan (CDCP), which will provide dental coverage to uninsured Canadians with annual family income of less than \$90,000, with no co-payments for those with family incomes under \$70,000.

In 2024, the plan will cover seniors, and those living with a disability, and those 18 and under. The plan will be fully implemented in 2025.

It is anticipated that the plan will benefit up to nine million Canadians.



Canadian Dental Care Plan

> Impact on Employers

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Employer's name – Nom de l'employeur		Canada Revenue Agency Agence du revenu du Canada		T4 Statement of Remuneration Paid État de la rémunération payée	
Year Année		Employer-offered dental benefits Prestations dentaires offertes par l'employeur		Employment income Revenus d'emploi	
54 Employer's account number / Numéro de compte de l'employeur		45		14	
Social insurance number Numéro d'assurance sociale		Province of employment Province d'emploi		Employee's CPP contributions – see over Cotisations de l'employé au RPC – voir au verso	
Exempt – Exemption CPP/QPP EI PPIP		10		16	
				Employee's QPP contributions – see over Cotisations de l'employé au RRQ – voir au verso	
				17	
				Employee's second CPP contributions – see over Deuxièmes cotisations de l'employé au RPC – voir au verso	
				Employee's second QPP contributions – see over Deuxièmes cotisations de l'employé au RRQ – voir au verso	

✓ New reporting requirement for 2023 T4 and T4A slips

✓ Reported as a one-digit code

✓ Based on dental plan eligibility - not enrollment

✓ As of December 31 only

Payer's name – Nom du payeur		Canada Revenue Agency Agence du revenu du Canada		T4A Statement of Pension, Retirement, Annuity, and Other Income État du revenu de pension, de retraite, de rente ou d'autres sources	
Year Année		Payer-offered dental benefits Prestations dentaires offertes par le payeur		Pension or superannuation – line 11500 Prestations de retraite ou autres pensions – ligne 11500	
061 Payer's program account number Numéro de compte de programme du payeur		015		016	
				Income tax deducted – line 43700 Impôt sur le revenu retenu – ligne 43700	
				022	

Canadian Dental Care Plan

> Impact on Employers – continued

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▼ Box 45 – Employer-offered dental

benefits | Slips filed for calendar year 2023 and after

For calendar year 2023 and after, it is **mandatory** to indicate whether the employee or any of their family members were **eligible**, on December 31 of that year, to **access** any dental care insurance, or coverage of dental services of any kind, that you offered.

Code Access

- | | |
|---|--|
| 1 | Not eligible to access any dental care insurance, or coverage of dental services of any kind |
| 2 | Payee only |
| 3 | Payee, spouse and dependent children |
| 4 | Payee and their spouse |
| 5 | Payee and their dependent children |

Do **not** use box 45 before January 2024 if you are filing electronically.

Source: CRA – T4 Information for Employers



Live demonstration, follow along!

Preparing and processing your dental reporting for tax slips



Two options to choose from:

1. Set on Pay Group
2. Import the needed code directly into Box 45

Q&A Session

Thank you to those who submitted a question!



Avanti Resources

> Check out these AMAZING resources!

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Blog Post: What you need to know about the new Canadian Dental Care Plan

Blog post with a full break down and explanation of the new CDCP reporting requirements for the 2023 tax year

✓ [Avanti.ca/post/dental-care-plan](https://avanti.ca/post/dental-care-plan)

Help Centre Articles

✓ [Dental Benefits Reporting in Avanti](#)

✓ [Tax Slip Processing](#)

✓ [Import Tax Slip Data](#)

✓ [Help.avanti.ca](https://help.avanti.ca)

Learning Hub: Past Skill-up Webinars

✓ [Learn.avanti.ca](https://learn.avanti.ca)



External Resources

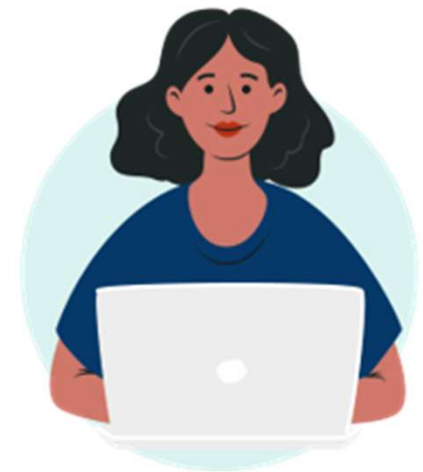
> For additional support

Canada Revenue Agency

- ✓ canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/completing-filing-information-returns.html

National Payroll Institute

- ✓ [Payroll.ca](https://payroll.ca)
- ✓ Payroll InfoLine: 1-800-387-4693 ext. 772



Quick Recap

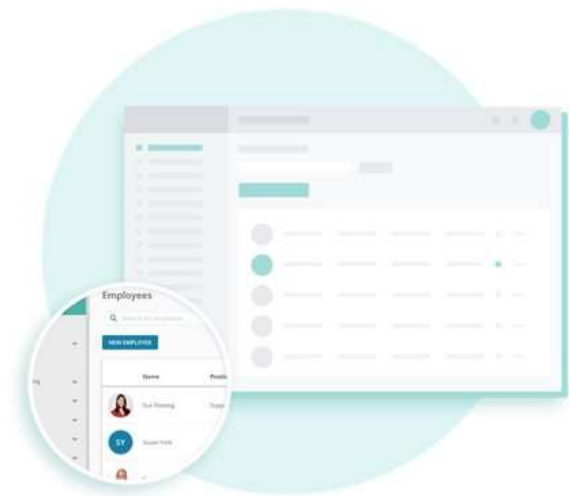
Key takeaways from today's session

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So, what did we learn today?

You should now know how to:

- Set dental code options in the Pay Groups
- Review the assigned dental codes in the Pay Groups
- Extract your tax slip data, and set terminated employees to dental code 1
- Manually import the tax slip dental codes
- Modify an employee's dental code after extracting or importing
- Review the employee tax slip dental codes in the review listing reports

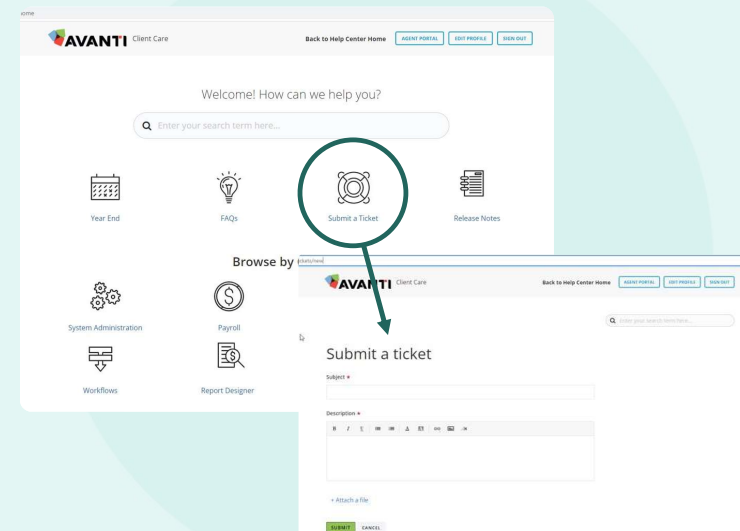


Submit Your Help Ticket

> How to request help from Client Care

If you need additional support, visit the Client Care Support Portal at **help.avanti.ca**

- ✓ Click the **Submit a Ticket** icon
- ✓ Fill in the necessary information about the issue you are currently experiencing
- ✓ Browse the articles for step-by-step solutions





We would love your feedback!

You will receive a short survey after the webinar, and we would really appreciate you providing your feedback.

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avanti.ca/skillup

Thank you

Join us for our next webinar:

➤ **Tax Slip Processing Checklist**

January 10th at 11:00 AM MDT

• **Mastering Tax Slip Processing in Avanti (Paid, 90 mins)**

January 17th at 11:00 AM MDT